

BAY LEARNING TRUST

MINUTES OF THE QUALITY AND STANDARDS COMMITTEE

held on Thursday 6th December 2018

Present: Prof J Crewdson (Chair), Mrs N Gomersall, Mrs J Garnett, Mrs E Nicholls (CEO)

In Attendance: Mr G Gomersall, Mrs L Winston (Clerk)

	ITEM	ACTION
	<p>Opening Prayer The meeting opened with a prayer.</p>	
1	<p>Apologies and Governors Declaration of Interest Mrs D Cheetham sent her apologies. There were no declarations of interest.</p>	
2	<p>Minutes from last meeting and any matters arising It was agreed that the minutes of the previous meeting, which had been held on the 26th June 2018, be approved and signed by the chair as a correct record. Matters arising: a) Item 3 - Prof Crewdson has spoken separately to both the Chair of Ripley's LGB and Carnforth's LGB but agendas have not been harmonised yet. There will be a meeting in the New Year to formalise an agenda setting process.</p>	
3	<p>Performance Updates from Trust Schools The Trust Profile of Individual Academies dashboard giving the top line information for the schools in the Trust (Ripley St Thomas CE Academy, Carnforth High School and Morecambe High School) had been circulated with the agenda. Thanks were extended to Mr Gomersall for his work in this regard.</p> <p>It was noted that staff absence at both Ripley and Carnforth was very low with robust systems in place for managing this (0.02% at Carnforth and 0.03% at Ripley). It was agreed that a percentage figure would be given in the dashboard for staff absence rather than the number of days to make better sense. Whilst staffing figures were not given for Morecambe, it was noted that staff numbers have reduced. The unusually high number of Low Prior Attainment pupils in Year 9 at Carnforth was noted; an unusually high number of recipients of pupil premium in Year 9 at Ripley was also noted.</p> <p>Concern was again expressed at the low numbers in the sixth form at Carnforth, which remains a concern in terms of financial sustainability. This will need to be considered in more detail.</p> <p>The dashboard was considered to be a very useful analytical tool.</p> <p>The Attainment and Progress dashboard giving data for KS4 and KS5 shows the key indicators on which schools are measured.</p> <p>At KS4: Ripley - it was noted that strong passes were up and standard passes were slightly down (due to the increase in strong passes). The P8 target remained at 0.50. The challenge for Ripley this year is the fact that all pupils will be studying languages, which can impact on results.</p>	IGG

	<p>Carnforth – The particular issue at Carnforth is the gap between the percentages of strong (25.5%) and standard (62.7%) passes, which could directly impact 6th form intake. Concern was also expressed at Carnforth’s P8 target for 2017-18, which was set at -0.12. The Head teacher at Carnforth has set a target of 0.30 for this academic year, which was considered to be more appropriate.</p> <p>Morecambe – Morecambe’s P8 target for 2017-18 was 0.22. Standard passes were up and strong passes remained static.</p> <p>The Trust expects the Principals to set an aspirational P8 target; it is up to individual schools as to how this is broken down.</p> <p>The dashboard sets the baseline for the Trust going into the next year.</p> <p>At KS5: Ripley – Ripley has a very good ALPS 3 year T-score of 3 (ALPS is a widely used indicator for A-level progress scores).</p> <p>Carnforth – ALPS is not used in this school but figures were calculated manually by Ripley staff. The dashboard figures have to be treated with caution given the very small numbers of pupils involved.</p> <p>Morecambe – Morecambe’s ALPS 3 year T-score of 7 was not good.</p> <p>Headteacher’s Report from Carnforth It was noted from this report that the P8 score at the end of October was 0.134, which shows sustained progress but there is ambition to move into the ‘above average’ category. Carnforth are looking to forge links with Morecambe’s 6th form.</p> <p>Headteacher’s Report from Ripley The Year 11 parental survey figures were noted as excellent. The Chaplaincy’s support of the Olive Branch was also noted.</p>	
4	<p>Academy Performance Management The Trust’s Appraisal and Pay Policies are now in place and being used by both schools. All performance management was carried out in accordance with the Appraisal Policy. Outcomes for pay progression were noted from the November report.</p>	
5	<p>Academy Improvement A previous National Director of Schools for Ofsted is providing training to all schools in the Trust each term. It was noted that this core professional development should rightly be supported by the Trust.</p> <p>Carnforth – The school improvement strategies were noted; there will be enhanced focus on Maths and English Language. The Headteacher and staff at Carnforth are planning to work closely with Ripley staff in Mathematics. It was also noted that the plan includes raising pupil attendance to 96%.</p> <p>Ripley – Year 12 attainment has been targeted. Attainment is hindered by Universities offering unconditional places.</p> <p>Wellbeing was also noted as having been targeted in both schools. This is a significant issue for all employers.</p>	

6	<p>BLT Improvement Priorities</p> <p>The School Improvement Model is a summary of the Trust's aspirations for all its schools.</p> <p>It was confirmed that the Governors at Central High School have voted to join the Trust</p> <p>The Trust has also set specific priorities, which were noted by Directors. The situation at Morecambe is improving but the condition of the buildings is still a major concern. Great progress is being made in aligning systems and procedures to facilitate ease of monitoring. There remains the challenge of aligning governance and agenda settings.</p>	
7	<p>Safeguarding and Child Protection Policy</p> <p>Safeguarding policies must be contextualised and there cannot be a Trust safeguarding policy per se. An overarching Trust policy has been drafted but each school will have their own bespoke safeguarding policy. The overarching MAT policy must be read in conjunction with each school's policy. Ripley has a very detailed and comprehensive safeguarding policy, which is to be adapted and adopted at Carnforth.</p> <p>Each school will also complete a safeguarding checklist regularly. The Trust will commission an external safeguarding audit of every school each year to ensure schools are fully compliant. This will also enable the Board to monitor effectively.</p> <p>Directors agreed that the safeguarding policy should sit at Board level. Mrs Nicholls agreed to bring the draft MAT policy to the Board meeting scheduled on 13th December. There will be safeguarding training in January and the Board needs to ensure that LGBs are also sufficiently training in this regard.</p>	<p>EN</p> <p>Board</p>
8	<p>AOB</p> <p>None.</p>	
9	<p>Date and time of next meeting</p> <p>Tuesday, 12th March 2019 at 4.30pm in the Hive.</p>	
	<p>The meeting closed at 4.41pm with the Grace.</p>	

I confirm that the minutes have been agreed as a correct record of the meeting.

Signed.....(Chair)

Date