

BAY LEARNING TRUST
MINUTES OF THE QUALITY AND STANDARDS COMMITTEE
held on Tuesday 26 June 2018

Present: Prof J Crewdson (Chair), Mrs N Gomersall, Mrs J Garnett, Mrs E Nicholls (CEO),

In Attendance: Mr G Gomersall (until item 4), Mrs J Rees (Clerk)

| | ITEM | ACTION |
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| | <p>Opening Prayer The meeting opened with a prayer.</p> | |
| 1 | <p>Apologies and Governors Declaration of Interest Mrs D Cheetham sent her apologies. There were no declarations of interest.</p> | |
| 2 | <p>Terms of Reference The draft terms of reference which had been circulated were approved, subject to 'Standards' in para 3 being amended to 'Quality and Standards'.</p> | |
| 3 | <p>Performance Updates from Trust Schools The School Profile Overview dashboard giving the top line information for the schools in the Trust (Ripley St Thomas CE Academy, Carnforth High School and Morecambe High School) was circulated. It was noted that the staffing figures for Morecambe were not yet available. They did have approx. 101 teachers last year; there are likely to be 76 teachers this year. It was pleasing to see that Ripley's exclusions had reduced dramatically following the introduction of their new Behaviour for Learning policy. Numbers in the sixth form at Carnforth are a concern in terms of financial sustainability. Carnforth feel that their recruitment lower down the school would go down if they could not offer the local population a chance to study from 11-18.</p> <p>The Attainment and Progress dashboard giving data for KS4 and KS5 across the three schools was circulated. This shows the key indicators on which schools are measured. Mr Gomersall gave a presentation on the meaning of the Progress 8 (P8) score and how it is calculated (document circulated). It was interesting to note that Carnforth had a higher P8 figure than Ripley last year, even though their attainment was much lower. It was explained that strong passes are considered as GCSE grade 5 and above; standard passes are 4 and above (equivalent of the old grade C).</p> <p>Mr Gomersall was thanked for his presentation. At this point he left the meeting.</p> <p>Mrs Nicholls is meeting with the Heads of the Trust schools to start to design a school improvement model. Successful Trusts align assessment and curriculum and teacher training and development.</p> <p>It was agreed that there should be a standing item on the agendas of Full Local Governing Body meetings giving updates on the MAT. This will increase the presence and transparency of the Trust. Prof Crewdson will meet with the Chairs of Governors of the schools to suggest a collective agenda setting meeting.</p> | EN/JC |
| 4 | <p>Policies The following policies were considered and approved subject to minor amendments being made to the wording. The policies have been seen and agreed by the Trade Unions.</p> | |

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| | <p><u>Disciplinary</u> 3.1. to read "... Chief Executive and Principal of each Academy." 3.2. to read "... Senior leadership Team of each Academy..." 6.1 "... must be either a willing ... " (remove extra "be") 6.3 "... allowing the employee to be accompanied ..." 9.20 "...This will enable the Appeal ..."</p> <p><u>Grievance</u> No changes</p> <p><u>Redundancy</u> No changes</p> <p><u>Appraisal</u> Front page to have the same style as all other policies and first line on page 2 showing adoption date to be removed. Page 2 Appointing appraisers: "The Chief Executive may be assisted by a member of the Local Governing Body."</p> <p>It was noted that Local Governing Bodies will not need a Principal's Performance Review Committee.</p> <p><u>Capability</u> Front page to have the same style as all other policies and first line on page 2 showing adoption date to be removed. Page 3 para 2. "... conducted by the Principal who may be accompanied by the school's HR representative..." Page 5 Stage 3 remove bracketed paragraph numbers.</p> | |
| 5 | AOB Prof Crewdson had received a letter from Bishop Julian thanking the Board of Directors for all they are doing to support good education in Lancaster, Morecambe and Carnforth. | |
| 6 | Date and time of next meeting Schedule of future meetings to be brought to the Board of Directors' meeting in July. | |
| | The meeting closed at 5.18pm with the Grace. | |

I confirm that the minutes have been agreed as a correct record of the meeting.

Signed.....(Chair)

Date