

**Minutes of the Annual General Meeting of The Bay Learning Trust
held on Thursday 30 November 2017 at 4.00pm at Ripley St Thomas CE Academy**

Present: Academy Trust Members

Prof J Crewdson (Chair)
Rev C Newlands
Prof C Carr

Directors

Mrs J Garnett
Rev M Gisbourne
Mrs N Gomersall
Mrs J Watson
Mr R Webb

In Attendance: Mrs E Nicholls (CEO), Mr A McKinnell (Director of Business & Finance),
Mr R Mitchell (Auditor – CWR, Accountants) [left the meeting after item 5],
Mrs J Rees (Clerk)

The meeting opened with prayer.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Academy Trust members Mr S Whittaker and the Bishop of Blackburn and Directors Canon P Ballard, Mrs D Cheetham and Mrs V Wilson.

The DfE now recommends that there be 5 Academy Trust members. As a result Prof Carr (formerly the chair of the Diocesan Board of Education and Vice-Chancellor of the University of Cumbria) has been approved as an additional member and he was welcomed to the meeting.

The Articles state that 3 members of the Academy Trust have to be present at the AGM for it to be quorate. The meeting was, therefore, able to proceed.

2. MINUTES OF LAST MEETING

It was agreed that the minutes of the previous AGM, which had been held on 21 March 2017, be approved and signed by the Chair as a correct record.

3. REGISTER OF BUSINESS INTERESTS

The members updated their register of business interest forms and returned them to the clerk.

4. DECLARATION OF INTERESTS

There were no declarations of interest in relation to agenda items.

5. REPORTS AND ACCOUNTS. DIRECTORS' REPORT AND ACCOUNTS OF THE COMPANY

The Chair welcomed the auditor, Mr R Mitchell from CWR Accountants, to the meeting. The draft Reports and Accounts had been previously circulated. There are some errors in the statement that need correction:

- page 2 - Mrs N Gomersall should not be listed as having been a Trustee of the Ripley CE Academy Trust
- page 3 - Rev J Scamman should not be listed as a Member of the Bay Learning Trust

There are no anticipated changes to the Audit report. Mr Mitchell explained the contents of the Accounts and responded to questions. Mr Mitchell was thanked for his presentation.

The Directors and Members formally accepted the accounts.

6. APPOINTMENT AUDITORS

It was agreed to reappoint CWR as the Auditors for a further 12 months.

7. CONFIDENTIALITY

No items on the Agenda were regarded as confidential.

8. DATE AND TIME OF NEXT MEETING

The next AGM will be held on Tuesday 11 December 2018. The Members will be contacted to ask what time of day they would prefer the meeting to be held.

The meeting ended at 4.45pm.

I confirm that the minutes have been agreed as a correct record of the meeting.

Signed.....(Chair)

Date